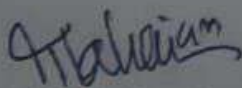


Godavari Foundation's  
**Dr.Ulhas Patil Medical College & Hospital, Jalgaon Kh.**  
**Department of Anatomy**

Date:-25.11.2022

**Workload Distribution in the Department  
Batch -2022**

Sr.No.	Responsibility	Faculty
1	Preparation of Departmental Workload Distribution	Dr. Mahajan
2	Teaching Schedule Preparation	Dr. Mahajan, Dr. Ghule
3	Practical / Clinical Conduction	All Teaching Staff
4	Students Extra Academic Activities	Dr. Mahajan, Dr. Ghule, Dr. Rakh Dr. Fating
5	Theory Exam Paper Setup	Dr. Mahajan, Dr. Ghule, Dr. Fating
6	Practical Exam Preparation	All Teaching & Non-Teaching Staff
7	Exam Paper Evaluation : Objective Type	Dr. Zameer, Dr. Imran
8	Exam Paper Evaluation : Subjective Type	Dr. Mahajan, Dr. Ghule, Dr. Fating, Dr. Nagdeve, Dr. Rakh
9	Histology / Dissection	Histology- Dr. Mahajan, Dr. Ghule Dissection -All Teaching Staff
10	Student Attendance Record	Vandana Patil, Janhavi Bhirud
11	Student Internal Assessment Record	Dr. Mahajan, Dr. Ghule, Vandana Patil, Janhavi Bhirud
12	Other Departmental Records Maintenance	Dr. Mahajan, Dr. Ghule, Vandana Patil, Janhavi Bhirud
13	Museum	Dr. Nagdeve, Dr. Zameer, Mr. Gajanan, Mr. Gopal, Mr. Raju, Mr. Roshan, Mr. Gunwant, Mrs. Ankita

  
Head of the Department  
Department of Anatomy  
DUPMC&H  
Jalgaon kh.

Godavari Foundation's  
Dr. Ulhas Patil Medical College & Hospital  
Jalgaon Kh.  
**Department of Physiology**

Date: 20/11/2023

**Workload Distribution in the Department**

Sr. No.	Responsibility	Faculty
1	Preparation of Departmental Workload distribution	Dr. Shivanand S Rathod
2	Teaching Schedule Preparation	Dr. Shivanand S Rathod
3	Practical/Clinical conduction	All Teaching Faculty
4	Students Extra academic activities	Dr. Shivanand S Rathod Dr. Ranjana C Shingne , Dr. Santosh Kumar Jha
5	Theory Exam Paper setup	All Teaching Faculty
6	Practical Exam Preparation	All Teaching Faculty & Non Teaching Staff
7	Exam paper Evolution; Objective type	All Teaching Faculty
8	Exam paper Evolution; Subjective type	All Teaching Faculty
9	Students Attendance Record	Dr. Shivanand S Rathod & Suvarna Borole
10	Students Internal assessment Record	Dr. Shivanand S Rathod & Suvarna Borole
11	Other Departmental Records Maintenance	Dr. Shivanand S Rathod, Dr. Ranjana C Shingne, Dr. Santosh Kumar Jha & Suvarna Borole



**Head of the Department  
Department of Physiology  
DUPMC & H, Jalgaon**

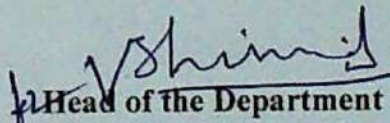
Godavari Foundation's  
DR. ULHAS PATIL MEDICAL COLLEGE & HOSPITAL  
JALGAON KH.  
DEPARTMENT OF BIOCHEMISTRY

Date: 13/12/2022

**Workload Distribution in the Department**

Batch: - 2022 - 2023

S. No.	Responsibility	Faculty
1	Preparation of Departmental Workload distribution	Dr. Anand P. Thorat
2	Teaching Schedule Preparation	Dr. Vitthal s. Shinde
3	Practical/Clinical conduction	Dr. Pragati S. Kadam Dr. kishor D. Chaudhari
4	Students Extra academic activities	Dr. Vitthal s. Shinde
5	Theory Exam Paper setup	Dr. Anand P. Thorat Dr. Vitthal s. Shinde
6	Practical Exam Preparation	Mr. Dharmendra Chuadhari
7	Exam paper Evolution; Objective type	Dr. Dipti M. Katre
8	Exam paper Evolution; Subjective type	Dr. Anand P. Thorat Dr. Vitthal s. Shinde
9	CCL	Dr. Vitthal s. Shinde
10	Students Attendance Record	Mr. Dharmendra Chuadhari
11	Students Internal assessment Record	Dr. Sphoorti P. Bhende
12	Other Departmental Records Maintenance	Mr. Dharmendra Chuadhari Miss. Purnima Suthar Mr. Prakash Tiruwa
13	Library	Dr. Prashant S Mahajan Mr. Prakash Tiruwa

  
Head of the Department  
Department of Biochemistry  
DUPMC & H  
Jalgaon.



Godavari Foundation's  
**DR. ULHAS PATIL MEDICAL COLLEGE & HOSPITAL**  
**DEPARTMENT OF MICROBIOLOGY**


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 Email ID : microdupmc@gmail.com Web Site : www.dupmc.ac.in

GF/DUPMC/MICRO/2023/

Date: 01/03/2023

**Workload Distribution in the Department**

S. No.	Responsibility	Faculty
<b>Academic</b>		
1	Preparation of Departmental Workload distribution	Dr. Kailash B Wagh
2	Teaching Schedule Preparation	Mr. Prashanth K Guddeti
3	Practical/Clinical conduction	Dr. Rashmi Bankar
4	Students Extra academic activities	Dr. Kushboo Chaudhary
5	Theory Exam Paper setup	Dr. Kailash B Wagh
6	Practical Exam Preparation	Mr. Prashanth K Guddeti
7	Exam paper Evolution; Objective type	Dr. Smitha Munde Dr. Rashmi Bankar
8	Exam paper Evolution; Subjective type	Dr. Kailash B Wagh Dr. Kushboo Chaudhary
9	Students Attendance Record	Mr. Bhawani Verma
10	Students Internal Assessment Record	Mr. Bitopan Das
11	Students Mentor and Mentee Record	Mr. Bitopan Das
<b>CCL Microbiology Laboratory</b>		
12	Culture Media	Dr. Kavita V. Chaudhary
13	Bacteriology	Mr. Prashanth K Guddeti
14	Mycobacteriology	Dr. Kailash B Wagh
15	Mycology	Dr. Kushboo Chaudhary
16	Parasitology	Dr. Tapash Shah
17	Serology	Dr. Smitha Munde
18	BSL-II Virology Service laboratory	Dr. Rashmi Bankar
19	Maintenance All Registers	Mr. Bitopan Das
20	Maintenance of Instruments registers	Dr. Prashant R. Mule
21	Duty Roster and Attendance	Mr. Prashanth K Guddeti
22	OT and CSSD Registers	Mr. Bhawani Verma
23	Emergency Register	Mr. Bitopan Das
24	Quality Control (EQAS) Registers	Mr. Prashanth K Guddeti
<b>Department</b>		
25	Departmental Research laboratory	Mr. Prashanth K Guddeti
26	Museum	Dr. Kushboo Chaudhary
27	Library	Mr. Bhawani Verma
28	Staff Attendance and Leave Register	Mr. Bitopan Das
29	Practical Hall Maintenance	Dr. Kavita V. Chaudhary

  
**Professor & HOD**  
 Department of Microbiology  
 DUPMC & H, Jalgaon (Kh.)  
**Professor & HOD**  
 Dept. of Microbiology  
 Dr. Ulhas Patil Medical College & Hospital,  
 Jalgaon Kh, Jalgaon